



SAP America, Inc.

2008/2009 Academic Year
Scholarship Program

Program Description and Requirements

Dear Student:

Thank you for your interest in the SAP America, Inc. scholarship program.

The application process is:

1. Carefully review the criteria defined on the next page to determine eligibility requirements and fully understand the application and award process.
2. Complete your research paper.
3. Update your resume.
4. Request an up-to-date copy of your University transcript.
5. Identify a faculty member to provide a reference for you.
6. Complete all parts of the application and submit supporting documents via email to citizenship.usa@sap.com.

Please note that incomplete application packages will not be considered. Applicants are encouraged to carefully review the directions included on subsequent pages and ensure all requirement documents are submitted as directed.

Questions may be directed via email to citizenship.usa@sap.com.

Electronic copies of the scholarship program documents are available online at: <http://www.sap.com/usa/company/citizenship/index.epx>.

Application and supporting documents must be submitted electronically (via email) to SAP no later than 5:00pm EST on May 30, 2008.

Best Regards,

Heather Czech Matthews
Regional Director – University Alliances, America's
SAP

SAP America Scholarship Program 2008/2009 Academic Year Application

Background

The SAP America scholarship program wishes to recognize outstanding undergraduate students pursuing a degree in business, computer science, mathematics or engineering. Each academic year, SAP will award up to 9 students with a \$10,000 scholarship that is intended to assist students in defraying tuition expenses for that one academic year.

The Scholarship

SAP's scholarship program has the following provisions:

- Up to 9 scholarships will be awarded to 9 individual students for the 2008/2009 academic year
- Each scholarship is \$10,000
- The funds are intended to assist the student in defraying tuition expenses and may not be used to cover other costs such as room and board
- If annual tuition is less than \$10,000 the remaining amount may be carried forward to the next academic year, without the need for the student to re-qualify for that subsequent year.
- The scholarship payment will be made directly to the designated and eligible university and are not transferable to other academic institutions

Eligibility Requirements

The student-applicant must meet all of the following requirements:

- Currently enrolled as a full-time student and making satisfactory progress within a four-year undergraduate program in an eligible University
- The University must be an active member of the SAP University Alliances program in the United States
- Only students who are commencing their Junior or Senior year in the scholastic year for which the scholarship is granted are eligible to receive a scholarship
- Currently pursuing a bachelors degree in:
 - o Business
 - o Computer Science
 - o Mathematics
 - o Engineering

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Eligibility Requirements (*continued*)

- Cumulative overall GPA of at least 3.0 (based on 4.0 scale) or 4.0 (if based on a 5.0 scale) for all undergraduate classes as of May 30, 2008.
- May *not* have received a scholarship award under this program or from SAP previously
- May not be a child, spouse or relative of an SAP employee
- Must have fully completed and timely submitted all application materials

Necessary Documents

The student-applicant must complete and submit all of the following documents electronically via one single email to citizenship.usa@sap.com:

- Fully completed application form
 - o Name the file: *firstname_lastname_date_application.doc*
- Official university transcript for ALL undergraduate course work to date
 - o Transcript must be scanned / attached to the email message
 - o Name the file: *firstname_lastname_date_transcript.doc*
- Current resume
 - o Resume should show all positions of employment, extracurricular activities, internships, volunteer positions, and awards or honors
 - o Resume must be scanned / attached to the email message
 - o Name the file: *firstname_lastname_date_resume.doc*
- Research paper
 - o See below for content and format of paper
 - o Paper should be attached to the email message
 - o Name the file: *firstname_lastname_date_paper.doc*

The faculty member providing your letter of recommendation should submit that letter electronically via email to citizenship.usa@sap.com:

- The letter of recommendation should be from a faculty member that is in a position to comment on your unique qualifications for this scholarship. He/she should teach business, computer sciences, engineering or mathematics.

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Research Paper

The research paper is the biggest component of the scholarship application, and has the heaviest weighting of the selection criteria.

- The student-applicant must personally perform all research, writing and document preparation.
- Identify a problem or issue that is current and relevant for your area of interest but also relevant to Enterprise Resource Planning (ERP) or other state-of-the-art technology (i.e. corporate governance / fraud in business or computer security), thoroughly research the issue, describe the issue and consequences and propose practical recommendations to resolve it.
- The paper should be framed in the following sub-areas:
 - A 1 paragraph executive summary
 - Definition of the problem or issue and its relevance
 - Description of your methodology or design used to solve the problem
 - Model of the solution
 - Explanation of the results after the application of your solution and recommendations
- Paper should be a minimum of eight 8" x 11" pages in length, exclusive of appendices, charts / graphs, references and executive summary; for a maximum of 12 pages.
- The content must be double spaced in a font no larger or smaller than point 12, Times New Roman.
- Follow traditional research paper guidelines for structure / content of paper. Cite all sources.

SAP America Scholarship Program 2008/2009 Academic Year Application

Evaluation and Award Process

IMPORTANT: The application and all required documents must be submitted electronically via email to SAP no later than 5:00pm Eastern Standard Time (EST) May 30, 2008 for consideration.

- Incomplete or improperly completed materials will not be considered
- Materials received after 5:00pm EST on May 30, 2008 will not be considered

All Applications will be evaluated based on the following:

- Demonstrated knowledge or proficiency in business, technology or math
- School participation in SAP University Alliances program
- Year in school
- Intended degree
- Academic achievement
- Research paper including thoroughness of research, relevancy of issue, comprehensive treatment of subject matter, rationality of solution, citations
- Written communication skills
- Resume
- Letter of recommendation

Other Information:

- All selection decisions are final and not subject to appeal or reconsideration.
- Financial need is not a factor in granting this scholarship
- Assistance from other sources does not make the student-applicant ineligible for this scholarship

Award Process:

- Individuals receiving these scholarships will be notified on or about August 1, 2008. Individuals not selected will be notified shortly thereafter.
- The selected applicant must provide proof of enrollment for the 2008-2009 academic year, and is expected to remain enrolled as a full-time student during this time period. NOTE: An exception may be granted if the recipient is called to active military service or due to other extenuating circumstances that are acceptable to the SAP America scholarship committee in its sole and exclusive discretion.